



HUU Union Governance Zone

Minutes from meeting held on Wednesday 14 November 2013 in Meeting Room 2

Attendees: Chris Devine, Thom Rawlinson, Lizi Palmer, Richard Brooks, Elfie Brocklehurst and Tom Swainson.
Apologies: Mayu and Nathan Gregory

1. Minutes Approved, aside from a typing error of Elizabeth's name.
2. Report from President

Elections

- Turnout of 800 votes, with 19 candidates for 11 positions.
- NUS Delegates elected in Week 4 for first time, so more prepared for NUS Conference.
- 2nd Meeting of Elections Working Group happened, comprehensive plan for recruitment of candidates and getting the vote out.

Volunteer Welcome Party & Volunteer of the Month

- Helped organise party, which had very positive feedback, and hopefully broke down any barriers that existed in previous years.
- Piloting Volunteer of the month Scheme. Volunteers chosen at UEC, who then get personal email, certificate, £10 HUU Vouchers. Forms available at reception, chosen at end of every month.

Housing

- Working with VP WelCom & Director of Commercial Services to approve transition from the Scheme to HullSTARS, approving audit criteria and dealing with political issues with University/Landlords

Sports and Active Recreation Strategy

- Lobbying SMG to approve this for much needed investment in our Sports Facilities.
- Working closely with VP Sport and Director of Campus and Accommodation Services.

Student Activities Co-Ordinator

- Hired a replacement for Adam Sheridan, who is now Membership Services Operations Manager.

Green Impact Award

- Working with Chair E&E and Facilities Manager to complete Audit Criteria for Bronze Award, before moving onto Silver. This has included getting staff feedback on green ideas, raising awareness of environmental issues amongst students and improving access to recycling.

Multi Faith Prayer Room

- Working with University registrar and Islamic Society around Multi Faith Prayer Room in Bane Building, which is due to be demolished in the next 12 months.

Hard to Reach Report- Working with Education and Representation Co-ordinator and Membership services Operations Manager, collated a lot of data around 'hard to reach' groups. Writing report with recommendations shortly.

Board of Trustees

- Organised other Sabbaticals Ops Plans Progress and survived Board of Trustees.

- Complimented on high quality of Sabbatical Team this year.

Rents

- In Conversations with the University, and working with VP WelfCom about setting rent for next academic year. Consulted with members on this topic, will have feedback from meeting shortly.

Pick of the Week and general marketing

- I'm everywhere.

- President's Pick of the Week, new scheme to get me engaging with different groups, piloted last week. Great success.

- Strategy Vines – Letting students know about HUU's strategy through interesting medium.

- Article in Hull Daily Mail, Economist, Yorkshire Post etc.

HUU on Tour

- Original idea from Teeside SU, concept of connecting with Hard to Reach Groups.

- Liaising with departments, planning marketing and executing next week.

Question from Elizabeth Palmer

3. Chair Campaigns and Democracy report

Campaign Bootcamps and Toolkits

- Email to be sent to Presidents, Volunteers and Sabbs
- Advertisement to be placed in areas where there is large footfall in order to gain people who do not fall into these categories
- Toolkits are currently in production and are going to focus on participants being able to take something away from the session

Women Leadership Week

- Meeting with Richard and Brittany on Wednesday 13th November 2013 to discuss involvement in this week

Chair of Campaigns and Democracy Committee

- Meeting Thursday 14th November 2013 in order to meet volunteers that would like to get involved
- Going to assess interest from participants
- Will set up a provisional body with essential roles filled so that we can arrange a meeting and move forward with committee led campaigns

4. Chair of Council report

Union Council elections took place and Thom Rawlinson was elected chair. It took place in Scarborough. The next meeting is Monday 18th November 6.30pm in Meeting Room 1, for the first time, Council will be using electronic voting pads.

5. Chair Welfare & Community

Attended BUCS Disability Sports Development conference with VP Sport

- Completed 2 out of 3 Community Reps training sessions with help from Council Waste Management and the Northern Neighbourhood Policing Team
- Had Payday Lenders Policy passed at Union Council and made the Union officially a Shark Free Zone
- Attended NUS Welfare Zone Conference and spoke on Article 4 and localism
- Had a successful Housing Week and now focusing on strategic-level work, including work on the future of the private rented sector for students in Hull
- At the last shag day VPWC gave out about 325 condoms in space of an hour.
- VPWC and VPE have been able to get re-sit fees scrapped (for Academic year 2014 and onwards).
- Was able to secure free bus passes for students living at the lawns next academic year.
- Next week the VPWC has a strategic focus group, Union Council, city Centre partnership meeting, Trans* 101 training, scheme meeting, the VPWC is away all day Thursday for The University Council meeting.
- Because of the UCU strike, a number of lecturers and staff will not be paid, after successful lobbying from VPWC the funds (near£30k) will be transferred HUU's Student hardship fund at the behest of the Universities HR Director, However VPWC stated to the Director that no such fund exists so is negotiating where the money can go. Chair BAME Students'
- Had a good black history month were events going out throughout the whole of October.
- BAME used a lot of social media to get people involved such as Facebook, Twitter, Email and text messaging which helped to improve a good turn out to all events.
- The event on Monday 28th November had 85-95 people turned up. The union staff praised the event. BAME was able to fundraise £340 on the night.
- Playing to the social in December for Chinese New Year.
- BAME is the process of planing Asian culture week. Plans so far

include:

A movie night

A speed dating evening as a fundraiser

A bhangra workshop

A henna tattoo evening

And finally to end the celebration will be a culture celebration evening

Chair Disabled Students'

- First meeting attracted 6 students – seems low but for this liberation group this is quite a high figure
- Chair disabled students is looking to fund raise for bipolar and rethink mental health.
- Playing to have an open meeting on 27th November where they are looking to have an emergency elections.
- Services committee is also looking to sell wristbands, to use the mental health elephant again, to create a video about students talking about mental health issues, having a bake sale and to plant flowerpots which are meant to symbolise students burying the stigma of mental health issues. To then bloom in the spring in self acceptance.
- Looking at having a disability awareness day where they will randomly blindfold students so that they can express that it is like to be blind, and specific disability aimed activities similar to this.
- Chair disabled students has been consulting with Steve Hardy about the dyslexia and dyspraxia workshops groups.
- Disabled students committee has been working with local charities such as I will check group that want to come and do audit of the library.

Chair Women Students'

- All zone members should be aware of the 'Motion of No Confidence passed by the WelfCom Zone on 08-11-13 for ratification at council.
- VPWC and Chair Zone have been working with the remaining members of the executive to facilitate a launch event in November.
- Elections were held for the vacant executive positions, two new members were elected, however they are left without a secretary, and a suspended chair

Chair LGBT+

- Sexual health workshop where 20 people attended.
- Halloween event of a film showing of the Rocky Horror Picture Show in Piper - where 31 people attended
- 1/11/13 Asexual awareness -19 people attended
- 3/11/13 Coffee Social – 23 people attended
- 4/11/13 Trans* support group – 13 people attended
- 13/11/13 Big Fun – 10 people attended
- 8/11/13 LGBT+ & Education – 13 people attended

- 10/11/13 Coffee Social – 28 people attended
- This week LGBT+ are focusing on the 'Education Campaign'

Chair Advice Centre • We recruited our new committee who have come up with some great ideas regarding Make a Smart Move Campaign.

- We completed our Housing training.
- We recruited members of the AC to help Brittany out on Tuesday for the tea party.
- We elected our management committee and will be holding our first meeting on 20/11/13
- We had another successful training session on Wed regarding housing. The volunteers came up with some brilliant ideas for the housing campaign coming up.

Chair LINKS

- So far have recruited approximately 50 new members
- Standing Order has been re-written, committee approval being sought prior to being brought to the Zone
- Planning begun on in house First Aid training of Union

Volunteers

- Current progress is not known by the zone, due to the Chair's absence on placement, Chair Zone has approached the Executive Committee and is confident that the committee can run effectively and provide an opportunity to all its members whilst the Chairs involvement is slightly reduced.
- Chairs Zone has requested a full report of the last fortnight's activities from Chair LINKS in preparation for Council.

Chair Community Reps

- Had a successful planning meeting with community reps executive Committee.
- Community Reps is going to have an EGM to be given at least two weeks public notice.
- Community reps have two projects booked for weeks 8, 9 and 10 for Voter Registration and weeks 11 and 12 for hairy hands community safety initiative.
- Chair Community Rep has planned to have a meeting with Adam Sheridan to see if they could lead the Newlands lights switch on.
- Chair community reps attended the Beresford Residents Association meeting (whilst an area co-ordinator is being sought). Their complaints generally with about landlords and not students.
- Chair community reps has requested to the other chairs on zone if they or any of their volunteers would be able to volunteer for the for the community safety initiative. This request will also be discussed with the President to encourage as many different groups operating within HUU to be seen helping the community.

Question about Chinese New year-Chinese New Year is Friday 31st January

6. Chair Education Report

Still not met Nill but we are now asking for reports from every member who can't attend the meeting.

Richard is dealing with the issue of the multi-faith prayer room and will update us when he can – update at governance zone stated that the multi-faith prayer room will eventually be rebuilt but for now they will be moved to a new facility

Still no chair part time elected

VP Education's report:

Took the feedback on the Careers service to the Director and he was really happy with it as it confirmed his worries and he is going to look the entire system over and try to fix it. We are also applying for funding from the 'Senior Management Group' for the careers services

Curriculum reform engagement documents have been circulated to all zone members and they went out last week asking students some questions about the key reforms

Course rep forum in Scarborough was successful, and unlike Hull students, they aren't bothered about keeping long thin modules (one of the possible options in curriculum reform)

We currently have 401 course reps (both campus), VPE's KPI is 467 course reps to be elected)

Higher education Zone Committee had 2 main themes – democratic unis + learning and teaching Hull award launches last week, we had 84 people sign up for the pilot

At University senate we lost the vote so the numbers of students are to be cut from 12 to 8 and there will be a change to the standing orders as well with regards to senate reps as of September 2014 (wanting to put more strengths into faculty boards).

library redevelopment steering group - late/overspent

BIG WIN - fee abolishment for re-sits as of NOW!?!? Thanks to VPE and VPW

ULTAC - exam feedback, what is ideal form? Current + future proof. Zone to consider forms of exam feedback that could be used

Chair Mature reported an issue about the student finance phones on the 2nd floor, about the lack of privacy when students are discussing personal issues on the phone and giving over bank details etc. – possibility of partition boards/booths to be put up like they have in Scarborough. LP said they were moved into rooms over summer, however term time is not practical due to confidential items where phones could be. ES says only one pre-paid phone post week 3 for student finance – LP has since confirmed that there are now 5 phones after to speaking to Rebecca Dennison.

Chair PG is going to have a meeting with Valerie regards to PG research and PG taught as there is a lack of resources and support for PGT. Workshops have been going really well and VPE will attend the last few sessions. AC Reps Matt evens and Sam McKay were elected on 7/11/13. Report from Academic Council

Mixed reactions on long-thin removals, majority not in favour

Library - no food or hot drinks in tower - disgruntled response

Feedback on timetabling wasn't as bad as expected

COS -5pm 12/11 - CoS training – Education currently the only zone where both CoS are trained

ISA education have had no educational issues, there is a drop in session, every Wednesday from 12 noon at education desk. Other aspects of ISA - events going well

Faculty coordinators –

HUBS – international language barrier between teachers and students – staff should be holding the same language levels which students are expected to?

FoH+SC- Pilot of unratified results (currently with ODP) to be put in place 2014/15 (feedback on ebridge); bringing forward board meeting for last year marks so jobs can be got earlier instead of students having to wait until results are out before they can apply for job; new policy on late entry to lectures - late arrivals seats at front/back to minimise disruption, also possibility to record number of lateness/who is late; created NSS action plan as nurse/midwife results gone down in previous years; reviewing of Learning spaces as part of curriculum reform

FoSE - thanks for suggestion of focus group for assignment feedback (10 students), with comparison of different feedback. Sent off report to Dr Marzzoni, to be implemented semester 2 this year or next year.

FoE - got meeting with dep dean of education, about closer link to students union; Faculty app - close to pilot launch, pilot from 5 students to 30 students; Student problems - Parking issue - students travelling long distance, pay £40 to get the permit, then go to car park and it's full of cars with no permit. They are late to class as a result. This is an issue which has also come up with disabled students. Students want to know what the £40 is going on, as it's not expensive to print the permit and the car parks are obviously not being patrolled. VPE to talk to relevant sabb with regards to car park permits; Library - one student praising quietness of reading room, but struggling to get space. Enquired about a potential silence floor in tower?, coffee issue in library came up again (mentioned in AC) also comments that staff are being passive-aggressive about new study rooms (food/drink) - WF stated it's the same with security guards (another issue which also came up in AC).

FASS - Library - training of staff needs to be addressed - mainly printers, also book manoeuvring isn't matching up with the online catalogue and the noise complaint with regards to manual work is a consistent complaint amongst students. VPE to speak to relevant people; Student finance loan problems - international/placement students can't get their loans and are being fobbed off by student finance England; Re-launch of pre-NSS survey to get students used to doing the survey.

7. Scarborough

Campaigns

Our "The future of Scarborough?" campaign is moving forward with the survey now released following the information gathered from the focus groups. The survey is being continued to be pushed until Friday 22nd November after which a report will be produced to take to the Principle's forum in Scarborough.

Our campaigns officer is working with our education officer and the careers service to help promote graduate events to Scarborough students. They have secured 20 places to a Graduate Fair at Lincoln on Wednesday and a number of other events.

Community

HUSSO saw their first volunteer take part in their first project last week. The volunteer ran a story time session at a local nursery with positive feedback from the staff there.

Our RAG event on the 29th has been booked by our community officer with a line up now confirmed. This will hopefully be a big success leading to a bigger RAG presence on Scarborough Campus.

Education

Our first Course Rep Forum was held last Tuesday with 8 of our 26 course reps attending. There was great feedback from the reps present and a hopefully turn out will be better next time as the room the meeting was held in was hard to find.

More course rep training is due to take place for newly elected representatives.

Welfare zone

Our Welfare Officer is soon to start her drop in sessions, which will hopefully help students find out who they should be speaking to about issues. Gina Rayment from the advice centre is helping with the idea.

Sports Zone

We now have our elected Sports officer, Will Quick, joining the team after the week 4 elections. He has brought some issues to the Exec's attention that we are working on to resolve in the near future.

The sports team grant fund has now been written. After the exec has approved the plans we will begin taking bids for the fund. The idea is that the fund does not subsidise travel costs or general club expenditure but instead is invested in more long term ideas/equipment.

International Zone

Aurimas Drungilas valiantly defeated RON to be elected for international officer.

He has been working hard to try and restore the ISA and ACS as a big presence on campus after a bad handover saw them decline massively.

He has also been meeting with our international co-ordinator to try and run group projects to get international students involved with union activities and services.