



MINUTES OF UNION EXECUTIVE COMMITTEE MEETING
Held at 2.30 pm on Tuesday 24 February 2015

Present: President (Chair), Vice-President Sport (VPS), Vice-President Welfare & Community (VPWC); Vice-President Scarborough (VPSc), Vice-President Activities (VPA), Vice-President Education (VPE)

Attending: Finance Manager (FM), Marketing & Communication Manager (MCM), Facilities Manager (FaM)

1. **Apologies**

Received from Jackie Berry (CEO)

2. **Minutes of previous meeting**

The minutes were approved as a correct record.

3. **Matters arising** (see attached)

The outcome to action points from the last meeting was noted.

4. **Sabbatical Engagement**

- Elections engagement

5-10 **Zone Reports – circulated and taken as read** (see attached)

5a) President to send a weekly report to Admin Support Intern (ASI)

Action: Pres

5b) Elections (circulated)

- All Sabbs should be friendly and welcoming to election candidates. If a Sabb is concerned about the health and well-being of a candidate, they should refer them to the Advice Centre.
- If a Sabb believes a candidate is not campaigning effectively, advise them on what they could do to be more effective.
- All Sabbs to share as much elections material as possible on their social media to encourage students to vote.
- Live statistics for the HUU elections can be found on hullstudent.com, they could be used to help promote elections and increase competition between sports teams and societies.
- Pres thanked Digital Communications Co-ordinator for the elections work on the website, saying that it looks incredible.
- Time is booked in Sabb calendars daily throughout elections for engagement with students to encourage voting. If the allocated time is not convenient, Sabbs should find a suitable time to engage during the day. If anyone requires extra support with elections engagement, they should speak to the Pres or the marketing team. Marketing can provide more information and have promotional materials to help engage with students.

7a) Education Zone

- VPE to send a weekly report to ASI.

Action: VPE

9a) Scarborough Zone

- A Scarborough open forum will be held on Wednesday 11th March at 1.30pm. All Sabbs were invited to attend.

11. **Chief Executive & SMT update**

- M&CM will circulate the draft questions for the 'Rate Your Union' survey. The questions offer an opportunity for HUU to gain more feedback from students. Feedback on the questions should be sent to M&CM by the end of the week. The 'Rate Your Union' survey opens on Monday 9th March and runs for one week, ASI to put this date in calendars.

Action: M&CM ASI

12. **Any Other Business**

f) NUS Conference Motions

- NUS Conference motions will be brought to UEC for information before going to conference. The main topic chosen by the NUS delegates is placement students.

h) Student Written Submission

- A presentation on the Student Written Submission will be going to Senate next Wednesday. It highlights the key areas of the report.

13. **Reserved Business**

Reported separately.

14. **Next Formal Meeting**

Tuesday 10 March 2015



UEC REPORT - WEEK ENDING 13 February 2015

This report should be completed weekly each Friday and emailed to Sally the Friday BEFORE the formal UEC together with any agenda items

NAME: Richard Brooks – President	
I'd like to thank...	Nic – For organising a fantastic Varsity Gareth – For getting a massive win Jonathan – For looking after me after Strategic Convo Tony Peacock – For his insight and help Adam and Frank for all their work on elections
The three things I'm proud of	<ol style="list-style-type: none"> 1. The platform Hull currently has on national stage 2. Becoming a White Ribbon Ambassador for city of Hull 3. Our Sabbatical Team – You were all fantastic last week
Update on my objectives	<ol style="list-style-type: none"> 1. Elections nominations shutting soon – the changes seem to be working! 2. Nearly there with Student Forum! 3. Really involved in City of Culture right now 4. On it with Priority Campaign 5. ...
I need support with...	Work load Time management Elections

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max of 40 hrs per wk)</i>	Hrs spent engaging with members <i>(ie time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hours worked
13/2/15	40	15	Lots	40%



UEC REPORT - WEEK ENDING 13 February 2015

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NAME: Nichola Jackson	
I'd like to thank...	Sabbs (for their help throughout the week for Varsity Prep, on Sunday itself, I thank you so much, I could not have done it all on my own....big thanks to Jeni, we managed with just 2 of us with 380 drunken students at some crazy hour in the morning ☺, also thanks for the 360 reviews and our away session), Vicky (for being an absolute babe and sorting all the buses, varsity packs and times), Adam (for telling me not to stress and everything will be okay!), all the Presidents (for stepping up on Sunday and keeping all these teams together, meaning it was a lot easier for me and Jen), basically thank you to everyone who helped this past week!
The three things I'm proud of	<ol style="list-style-type: none"> 1. WE ONLY WENT AND WON VARSITY FOR THE SECOND TIME IN 2 YEARS! Amazing effort from all the clubs! ☺ and we didn't leave anyone in Lincoln (I think!) 2. 2 days of Team Photos (thanks to Ellie, Hutch, Hunter, Gurmok for helping out), it all went swimmingly (ish). 3. A very productive sabb away session on Thursday and thoroughly enjoying the 360 review process, thank you to all those who filled out the questionnaire.
Update on my objectives	<ol style="list-style-type: none"> 1. Photos received for the postcard campaign, need to take some more and get them sorted out. 2. Not much on my other ones as I've been too busy planning and organising events.
I need support with...	Gaining back my sleep from Sunday, sorry if I seem sleepy this week...it's because I am!

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15/2/15	40+ (67.5 hours)	34.5 (including Varsity)	Team photos, au council, sports zone, astro meeting, Varsity, election meetings.	Engagement out of 40 hours: 86% Engagement out of 67.5 hours: 51%

UEC REPORT - WEEK ENDING 13th February 2015

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NAME: Gareth Ikin (VPE)	
Song to Sum up the week...	"Nervous" by Dannii Minogue
I'd like to thank...	Steve – As always, for everything he does, because he does a lot! Georgia and Chelsea – for help with conference! Rachel – For speaking at conference! Everyone – for their support before my interview!
The three things I'm proud of	<ol style="list-style-type: none"> 1. Student Conference!! Had a range of fantastic speakers, and all positive feedback about the conference as a whole!! 2. Being on the same page with the university regarding Course Representation and their professionalism 3. The PDR 360 review went surprisingly well!
Update on my objectives	<ul style="list-style-type: none"> - Meetings with various SSCs to discuss the structure of the meetings and how effective course reps can be - Placement Students work is ongoing
I need support with...	Nothing ☺

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13/02/2015	32 (1 Day Off)	8	1-2-1, Student Conference, Zone	25%